



Information on the requirements and criteria for non-commercial research facilities outside the higher education sector

In order to be eligible as a non-commercial research centre outside of the higher education sector and to submit an application for contributions to innovation projects (Article 19 of the Federal Act on the Promotion of Research and Innovation, RIPA, SR 420.1), the research centre must meet the requirements of Article 5 RIPA and Article 10 of the Innosuisse's implementing provisions for innovation projects. These requirements are outlined below:

1. The institution is not considered a research body within the meaning of Article 4 RIPA
2. The institution must advance the purpose of the research; this is demonstrated as follows:
 - The purpose of the research is evident from the Articles of Association
3. The funding bodies and owners of the institution do not gain any pecuniary advantage from its research activities; this is demonstrated as follows:
 - The distribution of a dividend or any other form of monetary benefit to the owners or funding bodies is excluded under the Articles of Association
4. The research conducted at the institution will be comparable in level and quality to the research conducted by research centres at institutions of higher education; this is demonstrated as follows:
 - Publications in peer-reviewed journals, presentations at conferences, courses and seminars based on research results or similar scientific outreach activities
 - Research managing staff / team leaders have higher education level
 - Proven track record in the field of science-based innovation projects from research managing staff / research team leaders
 - The institution has the research infrastructure required to conduct science-based innovation projects
 - The institution has a research programme and annually budgeted financial resources to ensure the realisation of its research programme



Verification of eligibility to submit an application

- The eligibility of a research centre outside the higher education sector under Article 5 RIPA will be examined and decided on in the context of a project funding application for a specific innovation project
- The eligibility is checked again for each innovation project; provided that the circumstances do not change, it can be assumed that a future application with a similar field of research will again be assessed positively
- If, after examination, the research centre is deemed to be ineligible, no further evaluation is conducted and the application for project funding is not accepted

Documents to be submitted

- The Institution shall submit, as part of the application for project funding, all the documents necessary for the verification of the conditions for eligibility:
 0. Provide the name and contact information of the head of the institution
 - A. The institution's Articles of Association
(→ Submit one PDF document named “A_articles_research_centre”, in English if possible)
 - B. List of publications of the institution per year, with impact factor as main PI and collaborators
(→ Submit one PDF document named “B_publications_research_centre”, in English if possible)
 - C. List of research staff:
 - Total number of full time equivalent (FTE) pro staff position: head of research, group leader, postdoctoral fellow, PhD student, laboratory technician, engineer, etc...
 - Curricula vitae and training certificates from director of research and team/group leaders(→ Submit one PDF document named “C_list_staff_CVs_research_centre”, in English if possible)
 - D. List of R&D projects of the last two years (past and current funding)
(→ Submit one PDF document named “D_list_projects_research_centre”, in English if possible)
 - E. Evidence of previous/continuing cooperation with industry
(→ Submit one PDF document named “E_link_industry_research_centre”, in English if possible)
 - F. Detailed yearly research budget (past year, current year and upcoming year), with sum per budget item: salary, equipment, consumables, etc...
(→ Submit one PDF document named “F_budget_research_centre”, in English if possible)
 - G. Detailed description of the available research infrastructure if applicable: core facilities, laboratory equipment, etc...
(→ Submit one PDF document named “G_infrastructure_research_centre”, in English if possible)